

**PSWD UUMA  
Travel Equalization Reimbursement Request**

The PSWD UUMA provides “travel equalization” reimbursements for our colleagues’ travel expenses from Arizona to our chapter retreats. Individuals may receive one reimbursement each church year, up to a maximum of \$150.

To receive your reimbursement, please fill out this form, attach all relevant receipts, and return to:

Terry Sims (Treasurer)  
Beaugureau, et al.  
302 E. Coronado Road  
Phoenix, AZ 85004  
(602) 977-7735

I am requesting travel reimbursement for travel to/from the (check one):

- \* September retreat
- \* January retreat

Name \_\_\_\_\_

Email address \_\_\_\_\_

Congregation (if applicable) \_\_\_\_\_

List and describe expenses:

\$ \_\_\_\_\_

\$ \_\_\_\_\_

\$ \_\_\_\_\_

**TOTAL reimbursement: \$ \_\_\_\_\_**

*Don't forget to attach your receipts! Thank you!*

*Version: August 2010*